



Campus Environmental Sustainability Team

Jack Colby & Bill Winner, CEST Co-Chairs

October 19, 2009

CEST Agenda

- Introductions (Jack)
 - Welcome new Land Use Chair
- Co Chair updates (Jack)
- Plan to Engage the Campus (Jack)
- Working Group Chair Updates (Working Group Chairs)
- Triage – What is Working/What is Not (Bill)
- Preparing for the November Meeting (Bill)
- Next Steps (Bill)

Co Chair Updates

- Dean's Council meeting
- Campus Sustainability Day
- APPA Thought Leader Series
- New resources
 - UNC GA Sustainability Policy
 - STARS (release, possible participation)
 - Materials on CEST meetings page
 - 2008-09 Annual Sustainability Report (releasing Oct 21)

Plan to Engage the Campus

- Open, inclusive working groups
- Post draft plan on Sustainability site
- Opportunities for email, phone and web comments
- Open town hall meetings
- Informal meet and greet
- Presentation to major groups

Updates from the Working Group Chairs

- Membership?
- Progress?

Triage – What's Working, What's Not

- Tips to other working groups
- How can we help you meet goals?
- Have you found sources of common information (other campus, industry examples)?

November 11 Meeting – What to Expect

- Presentations by
 - WRR
 - Transportation
 - Energy & Water
 - Materials & Purchasing
- Draft only!
- 10 minutes to present draft vision and strategies
- 10 minutes Q&A
- If need to distribute copies forward to Tracy by COB 11/10

Review Submission Format

Strategic Plan Outline

- I. Exec. Summary (1 page, Sust. Off.)
- II. Introduction (2 pages, Sust. Off.)
- III. Methodology (2 pages , Sust. Off.)
- IV. Strategies (1-2 pages, WG)**
- V. Communications (2 pages, Sust. Off.)
- VI. Strategic Integration (2 pages, Sust. & WG)
- VII. Conclusion (1 page , Sust. Off.)
- VIII. Appendices (Sust. Off.)

Full template available on web site under meetings/minutes

Reporting Template for WG

- I. Membership
- II. Existing Mandates & Commitments
- III. Current Status
- IV. Vision 5-Year Strategies
- V. Metric (if available)

Draft presented to CEST: Nov.11 or Dec. 9
Final written due to Sustain. Office: Jan. 13

Next steps & meetings

Meetings

- Next CEST meeting:
Wed. Nov. 11, 3:00

*Standing CEST meetings are the 2nd
Wed. of the month at 3:00 pm*

Next Steps

- WG presentations
- Submit handout material to Tracy by COB 11/10
- Continue building WG
- Notify Tracy of WG meetings & minutes to get on web site