

## Minutes

Wed. Dec. 9, 3:00 – 4:30 PM  
Administrative Building III, Room 301

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### Attendance:

Brian O’Sullivan, Nessa Stone, Bill Davis, Bill Winner, Jack Colby, Paul McConocha, Zack Tolbert, Carole Acquesta, Barbara Doll, Jeff Hightower, Rachel Miller, David Dean, Tracy Dixon, Lindsay Batchelor, Mande Swisher, Alison Citron, Mike Harwood, Lisa Johnson

Minutes by Mande Swisher

### **Introduction** - Jack

**Update on climate action planning and tactical planning** (see presentation and time line) - Jack  
Progression of Thought: How strategic, climate action planning (CAP) and tactical planning will come together. The process has been slightly modified to best present to campus in a cohesive fashion.

Will complete strategic plans first then begin work on tactical plans and CAP. Want to wait until we have the total package (5-year strategies and tactics, climate action plan) to vet through campus and board of trustees. Will see as comprehensive sustainability package. Formal vetting with campus will be early fall 2010. There will be town hall meetings, targeted meetings, online options and more.

Tracy on what to expect: the CAP will have a consultant that facilitates the process and helps us think through what is going to happen. Working groups are resource to the consultant, the consultant will come to working group meetings. Working groups will need to think about what is missing. CAP and tactics at the same time. Jan-March: CAP, Jan – April: tactics outside of CAP.

Lindsay: explain the handout for the planning time line: yellow (strategic plan) and blue (CAP) come together to make green (full plan). Development of the long list of ideas to mitigate our carbon emissions. Working groups will begin working with consultant in January through March to make the ideas and present those ideas in April. We will then asking campus to help filter them down to a smaller list (late spring). Allow summer to pull together info that consultant gives us and bring everything together. In the fall there will be one big sustainability plan that includes the CAP.

Barbara question: What is the format of presenting it to the campus in the fall 2010? Wide groups of stakeholders, town meetings, presentations, online means of giving feedback, etc. The way to engage the campus is yet to be determined but we are open to ideas. Will continue to develop that, but we hope to at least touch a great percentage of campus. Working to go to different groups on campus.

Bill: Today we are 5 months through a 23 month planning process at the end of the meeting today. When we get into January we shift to blue where they will be focus on CAP and tactics instead of strategic plan. We want to get out of the working groups the best ideas from the big group. Involved in one single planning process instead of many different plans.

Jack: our planning should be flexible, want to re-visit strategic plans in 5 years. We want it to relate to people and what they see in terms of accomplishments, be able to pull back and re-set the stage and re-evaluate the whole plan.

Tracy on key dates:

- Submit final strategic goals to Tracy by Jan. 13<sup>th</sup>.
- Set up a working group meeting by the week of Jan. 18<sup>th</sup>. – Lindsay will arrange for the consultant to be at the meeting.
- CAP and tactic templates will be available for Jan. meeting.
- Accept updates March 24<sup>th</sup> CEST meeting

**Buildings draft strategies** - Carole (see PowerPoint)

Discussion over prioritizing strategies as next steps.

**Academics and Research draft strategies** - Bill (see draft document)

3 weeks, 3 meetings, so still in process

Representative of all colleges except Vet School and College of Design

**Land Use draft strategies** - Lisa Johnson (see handout document)

Lisa has had two meetings. Met last week, met yesterday. See members of committee on the back sheet. Touch on where we are and the things we are talking about, think they can meet the January 13<sup>th</sup> deadline to have visions and strategies. 2006 assessment broke land use down into 5 sub categories, decided to use that for discussion.