September 10, 2015

MEMORANDUM

TO: Campus Environmental Sustainability Team

FROM: Warwick A. Arden, Provost and Executive Vice Chancellor
       Charles D. Leffler, Vice Chancellor for Finance and Administration

SUBJECT: Campus Sustainability Structure

We hold great pride in NC State University’s exceptional sustainability accomplishments under the Campus Environmental Sustainability Team’s leadership. NC State is increasingly seen as a leading institution for sustainability, and we have numerous awards representing our national leadership in this area. This extraordinary progress is due to your vision for NC State’s future through the 2011-2016 Sustainability Strategic Plan (SSP) and its implementation.

As we sit in the final year of the SSP, we are planning for the next five years. Our vision is to amplify the momentum this team created and grow the participation and engagement in NC State’s sustainability teaching, learning and practice to unprecedented levels.

To create this enhanced engagement and growth, we are making some changes to the charge, leadership, membership structure, function and name of NC State’s sustainability administrative advisory group, which we are establishing as the Sustainability Council. This new Council will serve as the central collaborative body of NC State’s sustainability efforts, coordinating activities across all of NC State’s mission areas. The Council will be composed of an appointed eight-person steering committee and five working groups that any member of the campus community can join. This will include: Academics, Operations, Planning and Campus Design, Communications, Community and Culture, and Student Leadership. Please review the attached diagram for additional details.

We have appointed Jack Colby, Chief Sustainability Officer and Assistant Vice Chancellor for Facilities Operations, and Dr. Stephen Kelley, Professor and Department Head of Forest Biomaterials, to co-chair the new Sustainability Council which will lead NC State through planning and implementation of the 2017-2022 SSP. The charge for the Sustainability Council is as follows:

- Serve as the advisory committee to the Provost and the Vice Chancellor for Finance and Administration on sustainability.
- Advance sustainability coordination, collaboration and communication across NC State and bring together NC State’s sustainability leaders.
- Enhance participatory decision-making and involvement in sustainability planning and activities.
- Help to infuse sustainability into academic curricula across the campus.
- Develop the Sustainability Strategic Plan for 2017-2022 and oversee its implementation.
- Provide monitoring, communication and accountability for adherence to the 2017-2022 Sustainability Strategic Plan.

The Campus Environmental Sustainability Team will continue in its current structure through the completion of the final year of the 2011-2016 SSP. As we transition to a new structure that reflects the maturity of NC State’s sustainability thinking and progress, you are invited to continue your involvement in campus sustainability leadership by participating in the 2017-2022 Sustainability Strategic Planning process and in one of the Sustainability Council’s working groups.

We thank you for your contribution to the campus sustainability movement and look forward to your involvement in the Sustainability Council.


c: Michael D. Mullen, Vice Chancellor and Dean, Division of Academic and Student Affairs
   Mary C. Watzin, Dean, College of Natural Resources
   Jack K. Colby, Assistant Vice Chancellor for Facilities Operations and Chief Sustainability Officer
   Stephen S. Kelley, Department Head, Forest Biomaterials
   William E. Winner, Professor of Forestry and Environmental Resources and Director, Environmental Sciences Academic Program
   Tracy A. Dixon, Director, University Sustainability Office
2017-2022 Sustainability Council
New chairs effective 2015-16 to prepare for 2017 Sustainability Plan revision

**Committee Charge**
Serve as the advisory committee to the Provost and the Vice Chancellor for Finance and Administration on sustainability.

Advance sustainability coordination, collaboration and communication across NC State and bring together NC State's sustainability leaders.

Enhance participatory decision-making and involvement in sustainability planning and activities.

Infuse sustainability into academic curricula across the campus.

Develop the Sustainability Strategic Plan for 2017-2022 and oversee its implementation.

Provide monitoring, communication and accountability for adherence to the 2017-2022 Sustainability Strategic Plan.

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**Steering Council**
(Campus-wide perspective)

**Appointed membership**
Co-chairs appointed by the Provost and the VC for Finance and Administration. Co-chairs manage the nomination process and select members. Members serve staggered terms.

Members:
- 2 Co-chairs
  - Chief Sustainability Officer
  - TBD appointment that reflects the balance of academic and operational sustainability
- 5 Working group chairs
- 1 Director, Sustainability Office

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**Community Participation**
(Chairs appointed, working group membership open)

**Academics Working Group**
Chair: TBD faculty appointment

**Operations, Planning & Campus Design Working Group**
Chair: TBD Finance & Admin.

**Communications Working Group**
Chair: TBD University Communications

**Community & Culture Working Group**
Chair: TBD

**Student Leadership**
Chair: TBD student
Compost and Recycling on Game Days

Remaining games: Oct. 3, Oct. 31, Nov. 21, Nov. 28
GLOBAL ISSUES SEMINARS 2015

THE CITIES WHERE WE LIVE
September 15 | 7:00-8:30pm

THE WATER WE DRINK
October 20 | 7:00-8:30pm

THE ENERGY WE CONSUME
November 19 | 7:00-8:30pm
Bring Your Own

Sept. 16, 11 am – 2 pm, Talley Student Union

Americans throw away billions of disposable cups each year...

BRING YOUR OWN
GO.NCSU.EDU/ONELESSCUP

BRING YOUR OWN BAG
save the planet

Plastic bags can take up to 1,000 years to degrade in the landfill
GO.NCSU.EDU/BRINGYOUROWN
Join us
for the Poole College Business Sustainability Collaborative Launch

Monday, September 21
3:30 - 5:30 pm
Talley Student Center
NC State University

Join us as the Poole College Sustainability Initiative will re-launch as the Poole College Business Sustainability Collaborative.
Sustainable Soccer

Sept. 22, 7 pm, Dail Soccer Fields
Sustainability in Teaching and Practice Academy

Oct. 8, 9 am – 5 pm, Clark Hall
ALTERNATIVE VEHICLE SHOWCASE

Wednesday, Oct. 14, 10 a.m. to 1 p.m., On the Brickyard

go.ncsu.edu/CampusSustainabilityDay

Sponsored by:
Staff Senate
University Sustainability Office
Energy Management
UNIVERSITY RECREATION
Sciences, Sustainability and Environmental Career Fair

Oct. 20, 9:30 am – 2 pm, Talley Student Union
Harrelson Hall Farewell Tour

Oct. 30, 4:30 pm, Brickyard
Winter Holiday Energy Savings Initiative

Dec. 23 – Jan. 3
More Sustainability-Related Campus and Community Events

http://sustainability.ncsu.edu/get-involved/events