**C**ampus   
**E**nvironmental   
**S**ustainability   
**T**eam

**Minutes**  
September 27, 1:00 – 2:30 PMAdministrative Building III, Room 110

**Attendance**Brian O’Sullivan, Bill Winner, Jack Colby, Lisa Johnson, David Dean, Erin Champion, Carole Acquesta, Blain Woods, Bill Davis, Paul McConocha, Jeff Hightower, Darren Fallis, Sarah Ketchem, Lindsay Batchelor, Tracy Dixon, Barbara Doll

**Intro** – Jack

**Review of Timeline** - Jack

Each CEST member received a hard copy of the University Sustainability plan with the supporting Climate Action Plan and Strategic Energy Management Plan. All plans will be online tomorrow. The link will only be sent to CEST and working groups. Until CEST has approved the Plan the link will not be linked from the CEST web site.

CEST comments:

* Ability to get campus input during holiday season
* Take into account it needs to go to Deans before the individual college councils

**Gaining Input** - Jack

Confirmed participants for workshops at evite link:

Oct 4: <http://www.evite.com/app/publicUrl/XZQAAAOYZPYICOLJJIAK/sustainworkshop1>

Oct. 5 <http://www.evite.com/app/publicUrl/COKDZHCMPFMHQXBBNTPP/sustainworkshop>2

WG Chairs need to schedule time to get group feedback

Each working group should turn one document of edits/suggestions to Tracy by close of business Oct. 18th

Oct. 28th next CEST meeting to review and approve USP for campus input

The University Sustainability Office will post comments on the web site and provide highlights of major changes

**Campus Input** - David

Presentation shows brainstorm of organizations which CEST should gain input. Final list in progress.

Some in-person and some through email and other means

Ads in Technician & Facebook & campus billboard for open forums

Ask Sustainability Commission of Student Government to engage students and gather input

CEST comments:

* University Council needs to be first – Oct. 29th at earliest
* Consider adding Finance & Business & Facilities Leadership meetings, Waste Reduction email list, Staff Senate email list

**CEST and Campus Input** - Bill

CEST and working group members asked to help take the University Sustainability Plan to campus

A train the trainer session will be scheduled for late October

Chairs asked to identify working group members who can help take to campus

Proceed with draft Plan to University Council prior to gaining campus input