**Meeting Minutes**

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| **Subject** | **CEST Community & Culture WG** | **Date** | **8/26/10** |
| **Facilitator** | David Dean | **Time** | 9:00AM – 10:00AM |
| **Location** | Admin III, Rm. 301 | **Scribe** | D. Dean |
| **Attendees** | David Dean (Sustainability), Tracy Dixon (Sustainability), Nate DaGraff (Engineering), Erin Champion (Environmental Science), Tracey Peake (News Services), Tim Peeler (Athletics) Lindsay Batchelor (Sustainability), Natalie Hampton (Ag & Life Sciences), Kelley Brackett (Dining), Christine Klein (Transportation), Alison Citron (Sustainability)  |

|  | Key Points Discussed  |
| --- | --- |
| No. | Topic | Summary | **Action Item(s)** | **Owner** | **Target Date** |
| 1 | Next Meeting: 9/2/10 – Admin III, Rm.101 | Will start discussion on how to get plan out for campus input |  | **DD** | **9/2/10****9:00AM** |
| 2 | **Agenda Overview** |  |  | **DD** |  |
| 3 | Working Group Name Change | * **‘Outreach’ was misleading and CEST recommended the name be changed to ‘Community & Culture’. The web site now reflects this change.**
 |  | **DD** | **Immediately** |
| 4 | CEST Update | * **Oct. 4-5 - two identical workshops for Working Group members to grasp understanding of the full plan. Please RSVP to one.**
* **Oct. 18th – review comments due**
* **Oct. 27th – Plan goes out to campus**
 |  | **Tracy** |  |
| 5 | Change Your State Logo | * **Four mock-ups were shown and attendees voted**
* **Final mock-up will be presented on 9/2**
 |  | **Alison** |  |
| 6 | Green Logo for NC State | * **Review of other university ‘green’ logos (Maryland, UNC, etc…)**
* **Due to technical difficulties four mock-ups will be send in a survey to WG members for votes**
 |  | **DD & Alison** |  |
| 7 | Finalize Strategies | * **Decided on one main strategy and five sub-strategies.**
* **Can be found on CEST meetings web site**
 |  | **Group** |  |