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| CEST Buildings Work Group Meeting MinutesOctober 12, 2009 |
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| Attendees | Carole Acquesta, Kevin Cummings, John Royal, Barry Olson, Ken Satterwhite, Tom Moore, Tracy Dixon, Dona Stankus |
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| Agenda topics |
| Discussion | **Introductions (Acquesta)** |
| Introductions were made and the sign in sheet was completed. See attached sign in sheet. |
| Discussion | **Meeting Purpose (Acquesta)** |
| CEST has requested each working groups create a vision statement and strategies for accomplishing the vision. |
| Discussion | **CEST History & Organization (Dixon)** |
| Tracy reviewed the history of sustainability to NC State and the CEST committee. Handouts were distributed illustrating some of this history and the emphasis that NC State has placed on a sustainable environment.Tracy reviewed the organizational structure of the CEST group and how initiatives will be approved.Tracy reviewed the commitment that UNC General Administration has made to sustainable universities by the adoption of their system wide policy.Carole noted that each project is encouraging the project Building Committees to establish a sustainability commitment. Hunt Library has one executed and design decisions are being made to compliment the vision. |
| Discussion | **Current Commitments & Mandates (Acquesta)** |
| These were identified as current commitments: SB 668 (Energy Efficiency in Buildings Law), LEED Silver (NC State commitment), American Colleges & Universities Climate Commitment (NC State commitment), UNC-GA Sustainability policy, NC State Design & Construction Guidelines, FCAP, Repair & RenovationsDiscussion brought up potential barriers to accomplishing the goals: model SCO uses for Life Cycle Cost Analysis and Energy Modeling is inconsistent with utilizing some more energy efficient methods (i.e LED lighting), bringing existing buildings up to current Code, requirements for Historic properties and USGBC campus standard needed. Dona indicated that a campus standard exists and she agreed to provide the links to this information. |
| Discussion | **Overall CEST Charge** |
| Phase I – Produce 5 year Sustainability Strategic Plan by Jan 2010Phase II – Participate in the creation of NC State’s Climate Action Plan – Spring 2010Phase III – Sustainability Tactical Plan and revisit Sustainability Strategic Plan |
| Discussion | **Schedule for Building Working Group** |
| Oct 12 – organize and understand mission of workgroupNov 2 – brainstorm visionNov 30 – finalize vision and create draft strategiesDec 9 – submit draft vision and strategies to CEST |
| Action items | Person responsible | Deadline |
| Consider the vision that the University should have for its buildings | All members | Nov 2 meeting |
| Provide links to USGBC campus standard | Dona |  |
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**Next meetings:**

November 2, 2009 at 2:30 in Admin III, room 301

November 30, 2009 at 2:00 in Admin III, room 301

**Topics to include:**

Create Vision Statement

Create Strategies to Accomplish Vision