**C**ampus   
**E**nvironmental   
**S**ustainability   
**T**eam

**Minutes**May 8, 9:00 – 10:00

301 Administrative Building III

**Attendance:** Rebekah Dunstan, Lloyd Fleisher , Charles Brown, Bill Winner, Tracy Dixon, Analis Fulghum, Claudia Powell, Carla Davis, Liz Bowen, Jeff Hightower, Lisa Johnson, Jack Colby, Tom Skolnicki, Lisa Maune, Robert Davis, Brian O’Sullivan

**Welcome**- Bill Winner

* Charles Brown, Design & Construction Services

**Updates** – Jack Colby

* Sustainability Awards
  + City of Raleigh Environmental Awards
    - 6 of 12 awards went to NC State (overall award, Hunt, Sullivan Shops, Artist Backyard, PSA’s, Dining)
    - Bill shared insights from his conversation with WRAL meteorologist, Greg Fishel about a his perspective on weather and climate data
  + Princeton Review Top 322 Green Colleges
    - 6th year in row making list
  + Green Brick awards
* Sustainability Policy – Jack Colby
  + Submitted into policy, rules and regulations (PRR) process
    - CEST endorsed the draft sustainability policy at previous meeting. The policy has now moved through Vice Chancellor Leffler’s office and is on the Executive Officer’s agenda for next week. If it moves ahead it could be on the July Board of Trustees (BOT) meeting agenda. NC State is moving in the right direction with a tremendous opportunity for the CEST to advance the standard operating procedures (SOP).
    - Had opportunity to present to the BOT Building and Property Committee about the sustainability programs at NC State. The report was well received and we have good support from campus leadership.
  + Aiming to have the SOP developed by September BOT meeting
* Upcoming Tactical Planning – early summer- Tracy Dixon
  + Annual Report status updates for year 2 tactics
    - Entering year 3 of tactics. Will be asking for year 2 tactics updates this summer for Annual Sustainability Report.
  + Year 3 tactics
    - Begin planning for year 3 soon.
    - Important for working group leaders to have clear, defined tactics so we can show progress and show what has taken place in each year. Show accomplishments against tactical plans.

**Review of Physical Master Plan (PMP) Sustainability Task Force information** – Liz Bowen

* The task force is working on organizing information and updating text
* End of spring meetings
* Received feedback on current PMP categories that roughly align with LEED
  + PMP and CEST direction was to align with CEST categories
  + Team member did research on categories done nationally and internationally
    - Living Building Challenge categories
  + Task force suggestion to modify categories

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| Recommended | CEST |
| * Site * Water * Energy * Materials * Community * Transportation | * Land use * Buildings * Energy and Water * Purchasing and Waste Reduction * Community and Culture * Transportation * Academic and Research |

* + Rational to change is to align with national and international authors/professors
  + Don’t have to make decision today but wanted to present the proposed changes of headings
  + Discussion on categories
    - Tracy - As long as readers of PMP and other documents can see the connection between the categories it should not be a large concern. Not a big difference between the two lists.
    - Lisa- categories seem fairly aligned
    - Jack- PMP needs to speak to both site and buildings. Not sure it is one message.
    - Liz- May be hard to pull buildings out separately
    - Robert – likes the community and culture combination. By removing the word, culture, it suggests we have already arrive to a state of sustainability
  + Process and work completed to date by the task force
    - Reviewed sustainability sections of master plan
    - Reviewed comments from students/faculty/staff in workshops
    - Sorted comments
    - Took task force comments and added to list
    - Prioritized lists
    - Developed recommendations to other task forces
    - Realigned integration list to CEST categories
    - Started working on text
  + Recommendations made to the Foundation task force
    - Campus as a park as a unifying concept to further the “one campus” direction
    - Living and learning/ live, work and play into a guiding principal. What can students/faculty contribute to current projects.
    - Proposed categories discussion (above)
  + Discussion
    - Idea: Give credit to students volunteering their time to task force
    - ES497- students who participate in committees/other activities they can receive credit for hours
    - Jack- the more we can get the community to participate the better the product though we have a lot of foundational things already in place. We want to be sure we don’t take the input of the task force and steer in a different direction than the work we have already been put into place.
    - Liz- speaking if there is a sustainability section in the PMP or if it is found imbedded throughout, it makes sense to have place that represents sustainability and have the concepts aligned/consistent throughout document. Readers have multiple ways to find the information.
    - Lisa J- sustainability needs to be spread throughout the document.
    - Claudia- suggested a symbol to identify sustainable components in the document
    - Lisa J and Tom – Liz is doing a great job making progress with sustainability task force

**Concept of tracking sustainability by student credit hour** – Bill Winner (see presentation)

* + Transparency in data use and financial statements: the next step for sustainability programs
  + Dave Dickie and Scott Showalter, College of Management contributed ideas to this idea
  + See presentation.

**Next Meeting:** Not yet scheduled but will be early summer