**C**ampus   
**E**nvironmental   
**S**ustainability   
**T**eam

**Minutes**  
Wed. Nov. 11th 3:00 – 4:30 PMAdministrative Building III, Room 124

Minutes recorded by Lindsay Batchelor

**Attendees-** Tracy Dixon, Lindsay Batchelor, William Winner, Nessa Stone, Blain Woods, Paul McConacha, Jack Colby, David Dean, Wade Fulghum, Alison Carpenter, Natasha Herting, Mike Harwood, Jeff Hightower, Brian O’Sullivan, Carole Acquesta, Lisa Johnson, Barry Olson

**Jack- initial comments on overall approach**  
We will pull together strategies and do some basic editing and bring together a document that is ready to move forward to the Administration. What will move forward will be a consensus document. This is a collective process and the end result will hopefully be something that the campus can get behind. Will vet the strategies with the campus in the spring. In discussions about how this will occur (charrettes, town meetings, etc.). Goal is to engage the campus in process so that people feel they have had the opportunity to contribute.

Brian- What will the work group attendees do further on in the process?  
Jack- Effort will not end in the next couple of months. Will move strategic plan through the administration to the trustees in the fall. Some working groups will be involved in the Climate Action Plan. There will also be wedge groups needing to be developed for the CAP.  
Carole- Some folks in meetings have voiced concerns about ideas that have been generated in the past but no progress was made.  
Jack- In old days, it was just those interested/passionate doing something about sustainability. Now there are policies, chancellor commitments, etc. that we must hold to.

**Nessa- Waste Reduction and Recycling Working Group (see presentation for details)**SWOT Analysis was really mind opening   
Lacking faculty on group  
Interesting suggestions- such as how to integrate hazardous waste into the WRR process  
46% diversion rate currently on campus  
Recycling increasing but waste is not  
Eventual goal is “zero waste” but need to give a definition to that. Reduce at the source and re-use before recycling. Disposal and incineration is the last resort.

Jack: What waste streams are we missing?   
Nessa: Food Waste

Natasha- Asked about water bottle filling stations on campus.  
Nessa- Essentially water fountains with modifications.  
Jack- Mentioned that some campuses have banned bottled water on campus and have thus sought other creative ways to provide drinking water to campus.

Nessa: Some of the ability is based on market availability. Recycling is a market based operation. Compost is a good example.

Bill- Strategies very general. Will you add details and percentages?  
Nessa- her understanding that will be the next phase of this project

Lessons Learned- Not as hard as she thought it would be

**Blain- Materials and Purchasing Working Group (see handout for details)**

One of the biggest weaknesses is the purchasing policies and process  
Must incorporate sustainability into the bid specifications and purchasing process  
Struggle with the cost- people have the mindset that environmental products are more expensive

Questions:  
Jack: How will you incorporate Energy Star in the process?  
Blain- Incorporate it into the policy.

Bill: What is percentage of small purchases on campus (<$5K)?  
Blain: ~60%

Carole: What about Athletics, Dining, Bookstore?  
Blain: Purchasing handles food contract for Dining? Athletics and Bookstores go through Purchasing for under $5K

**Paul- Energy and Water Working Group (see presentation for details)**

Had four meetings total, mostly focused on creating a vision

Questions:  
Blain- How do we reduce energy with new buildings coming online?  
Paul and Jack- We will use the strategies laid out in plan

Natasha- Asked about smart grid at Centennial  
Jack- It is happening in R2 with FREEDM Center. Doing smart grid in some other pilot locations on campus.

**Brian- Transportation Working Group (see handout)**

Diverse membership  
Didn’t do a SWOT analysis but some of it came through  
Lots of good things happening but some real opportunities.

Five-Year Strategy Menu: (see handout)  
Grouped strategies into three areas

Questions:  
Lisa: Asked about the Centennial to Main Campus point to point bus route that was laid out in the master plan  
Brian: Thinks it may happen future. Current roads make it difficult.   
Lisa: Thinks it is possible sooner  
Brian: Suggested the creation of a road directly from Centennial to Pullen drive.  
  
Lisa: Asked about tracking of vehicle purchases across campus  
Blain and Jack: In Facilities it happens. Information is not collected for all of the individual departments on campus that purchase vehicles.   
  
Carole: Asked about the Bike Sharing program that was referenced in the presentation?  
Brian: Students are developing a program. It is in process.

Closing Comments:  
Bill- Very informative. Made him think about what the overall plan will look like. All parts have to work together. Looks good so far. Today’s information will have an influence on other groups. Appreciate hard work and discussion.

Jack- Thanks. Keep up good work.